

Agenda

Town of Fairview



Agenda Town Council Meeting **January 11, 2022** 6:30 pm

Meeting will be in the Fairview Town Hall Meeting Room

1. Call the meeting to order: ---Mayor Thomas

Invocation
Pledge of Allegiance

- a. Agenda Changes
- b. Approval of Agenda

2. Public Comments / Presentations:**

Representative Dean Arp, 69th District, NC House of Representatives

3. Consent Agenda:

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- c) Fund Balance Worksheet 2021-2022 --- *Report Accepted as Information*
- d) Fairview Park Event Draft Minutes *(No December Meeting)*
- e) Fairview Park Facility Draft Minutes *(No December Meeting)*
- f) Planning Board December Draft Minutes *(No December Meeting)*

Agenda

g) Approve Council Minutes for December 14, 2021

h) Schedule Council Retreat for March 12, 2022

4. Items of Business:

Item 1: Renew order granting Temporary Permit # TP 14-037 for six months (new permit will expire July 2022) in the name of Gregory Morgan- 6508 Morgan's Cove Road, Monroe, NC 28110. The permit would allow Morgan to add a manufactured home to his property (Parcel #08192012) for the purpose of caring for a relative—under Section 179 of the Fairview Land use Ordinance --- *Ed Humphries*

Item 2: Restructure/Appoint Board of Adjustment members --- *Ed Humphries*

Item 3: Discuss/Approve Piedmont Band Booster Sponsorship --- *Ashley Pyle*

Item 4: Discussion with Park Facility Committee on future park plans --- *Mayor Thomas*

5. Council Comments:

6. Adjournment

AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS
**** Public Comments are limited to 3 minutes**

Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

9:58 AM

12/31/21

Accrual Basis

Town of Fairview
Balance Sheet
 As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
First National Bank	370,412.11
Total Checking/Savings	370,412.11
Other Current Assets	
Franchise Tax Receivable	30,363.68
Investments	
Investments NCCMT	1,062.49
Total Investments	1,062.49
Other receivables	78.57
Prepaid assets	3,186.00
Sales Tax Receivable	6,268.63
Taxes receivable	1,213.71
Taxes receivable - ad valorem	-482.04
Taxes receivable - motor veh	1,142.50
Total Other Current Assets	42,833.54
Total Current Assets	413,245.65
Fixed Assets	
Accumulated Depreciation	-408,074.09
Building and Improvements	1,181,642.75
Computer Equipment	10,073.66
Furniture and Equipment	1,698.00
Land	734,289.94
Land improvements	17,545.00
Leasehold improvements	27,486.25
Park equipment	148,928.88
Rental House	137,436.59
Total Fixed Assets	1,851,026.98
TOTAL ASSETS	2,264,272.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	8,374.37
Total Accounts Payable	8,374.37
Other Current Liabilities	
Accrued payroll	4,051.51
Deferred revenue - ad valorem	1,213.71
Payroll Liabilities	873.50
Prepaid taxes	6.17
Security deposit - rental house	1,395.00
Total Other Current Liabilities	7,539.89
Total Current Liabilities	15,914.26
Long Term Liabilities	
Note payable on park land	520,000.00
Total Long Term Liabilities	520,000.00
Total Liabilities	535,914.26
Equity	
Amount to be provided for LTD	-520,000.00

4

9:58 AM

12/31/21

Accrual Basis

Town of Fairview
Balance Sheet
As of December 31, 2021

	Dec 31, 21
Equity	
Fixed assets	1,851,026.98
Total Fund Balance	1,207,568.00
Total Equity	3,058,594.98
Retained Earnings	-795,660.04
Net Income	-14,576.57
Total Equity	1,728,358.37
TOTAL LIABILITIES & EQUITY	2,264,272.63

10:00 AM

12/31/21

Accrual Basis

Town of Fairview
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Ad Valorem taxes	57,596.03	108,000.00	-50,403.97	53.3%
Alcoholic beverage	0.00	16,000.00	-16,000.00	0.0%
ARP Funds	133,598.25			
Donation	1,000.00			
Donation - vendors	4,715.75			
Farm Land rental	0.00	1,500.00	-1,500.00	0.0%
Fund balance appropriated	0.00	130,786.00	-130,786.00	0.0%
Interest on delinquent taxes	137.26			
Investment income	237.37			
Motor vehicle taxes	9,866.24	10,800.00	-933.76	91.4%
Park rental income	1,000.00	1,000.00	0.00	100.0%
Rental house income	7,533.10	15,000.00	-7,466.90	50.2%
Sales and use tax	19,428.07	32,500.00	-13,071.93	59.8%
Utility Franchise taxes	65,356.47	135,000.00	-69,643.53	48.4%
Zoning fees	9,595.00	12,000.00	-2,405.00	80.0%
Total Income	310,063.54	462,586.00	-152,522.46	67.0%
Expense				
Advertising and Promotion	208.96	1,000.00	-791.04	20.9%
Audit fees	8,660.00	8,530.00	130.00	101.5%
Bank Service Charges	215.00			
Capital outlay - Park	3,955.11			
Capital Outlay - Town Hall	142,049.81	150,000.00	-7,950.19	94.7%
Debt repayment	60,280.00	60,280.00	0.00	100.0%
Dues and Subscriptions	5,931.00	6,000.00	-69.00	98.9%
Elections expense	3,435.32	3,100.00	335.32	110.8%
Festival expense	11,954.92	20,000.00	-8,045.08	59.8%
Fire Dept Grant	0.00	2,000.00	-2,000.00	0.0%
Grants	0.00	2,000.00	-2,000.00	0.0%
Insurance Expense	5,080.17	5,350.00	-269.83	95.0%
Internet and website	4,701.57	10,800.00	-6,098.43	43.5%
Legal fees	3,201.51	9,000.00	-5,798.49	35.6%
Miscellaneous Expense	149.67	1,000.00	-850.33	15.0%
Office expense	6,788.68	11,000.00	-4,211.32	61.7%
Office utilities	1,499.08	4,000.00	-2,500.92	37.5%
Park Maintenance	11,358.18	30,576.00	-19,217.82	37.1%
Park Utilities	1,075.48	2,200.00	-1,124.52	48.9%
Payroll Expenses	52,969.51	42,700.00	10,269.51	124.1%
Payroll taxes	0.00	7,650.00	-7,650.00	0.0%
Planning and zoning	0.00	47,000.00	-47,000.00	0.0%
Professional Fees	0.00	3,000.00	-3,000.00	0.0%
Rent Expense	0.00	12,000.00	-12,000.00	0.0%
Rental house repairs, etc	303.18	1,000.00	-696.82	30.3%
Salaries - Park	0.00	10,300.00	-10,300.00	0.0%
Solid Waste Manage cost share	0.00	8,000.00	-8,000.00	0.0%
Tax collection fees	1,108.98	2,000.00	-891.02	55.4%
Telephone Expense	573.34	1,200.00	-626.66	47.8%
Training expense	0.00	500.00	-500.00	0.0%
Travel Expense	0.00	400.00	-400.00	0.0%
Total Expense	325,499.47	462,586.00	-137,086.53	70.4%
Net Ordinary Income	-15,435.93	0.00	-15,435.93	100.0%
Net Income	-15,435.93	0.00	-15,435.93	100.0%

6

10:01 AM

12/31/21

Accrual Basis

Town of Fairview Transactions by Account

As of December 31, 2021

Type	Date	Num	Adj	Name	Memo	Clr	Debit	Credit	Balance
First National Bank									347,298.65
Check	12/13/2021	Draft		Duke Energy	Park utilities			124.69	347,173.96
Check	12/13/2021	Draft		Duke Energy	Office utilities			191.80	346,982.16
Paycheck	12/14/2021	103570		Darrell H. Baucom				696.33	346,285.83
Paycheck	12/14/2021	103582		Spencer L. Thomas				92.35	346,193.48
Paycheck	12/14/2021	103583		Teresa Gregorius				1,371.89	344,821.59
Paycheck	12/14/2021	103569		Bill F. Thomas				46.18	344,775.41
Paycheck	12/14/2021	103571		Doug Buchanan				46.18	344,729.23
Paycheck	12/14/2021	103572		Edward D. Humphries				2,294.85	342,434.38
Paycheck	12/14/2021	103573		Gary H. Wilfong				138.53	342,295.85
Paycheck	12/14/2021	103574		Gary M. Medlin				46.17	342,249.68
Paycheck	12/14/2021	103575		Greg Morgan				46.17	342,203.51
Paycheck	12/14/2021	103576		Jerry C. Clontz				947.39	341,256.12
Paycheck	12/14/2021	103577		John A. Biggers, Jr.				138.53	341,117.59
Paycheck	12/14/2021	103578		Joshua H. Presley				46.18	341,071.41
Paycheck	12/14/2021	103579		Nancy H. Randall				46.18	341,025.23
Paycheck	12/14/2021	103580		Patricia H. Kindley				138.53	340,886.70
Paycheck	12/14/2021	103581		Phillip C. Thomas				184.70	340,702.00
Liability Check	12/14/2021	To Print		IRS	55-0789092			2,405.20	338,296.80
Check	12/14/2021	103584		Patricia H. Kindley	Reimbursement for gift cards for li...			60.00	338,236.80
Check	12/14/2021	103585		Allison Plyler	Reimburse festival expenses			255.99	337,980.81
Check	12/14/2021	103586		John Biggers	Reimburse Winter festival expenses			656.34	337,324.47
Check	12/14/2021	103587		Union County Boar...	Elections expense for 21 elections			3,435.32	333,889.15
Check	12/14/2021	103588		Signs Now	Yard signs for lights winners			89.67	333,799.48
Check	12/14/2021	103589		FNB Commercial C...	Pay credit card bill			4,175.95	329,623.53
Deposit	12/15/2021				Deposit		38,888.66		368,512.19
Paycheck	12/15/2021	103590		Darrell H. Baucom				92.35	368,419.84
Paycheck	12/15/2021	103591		Edward D. Humphries				92.35	368,327.49
Paycheck	12/15/2021	103592		Teresa Gregorius				92.35	368,235.14
Paycheck	12/15/2021	103593		Jerry C. Clontz				92.35	368,142.79
Liability Check	12/16/2021	To Print		IRS	55-0789092			61.20	368,081.59
Deposit	12/17/2021				Deposit		500.00		368,581.59
Deposit	12/17/2021				Deposit		1,255.50		369,837.09
Deposit	12/17/2021				Deposit		825.00		370,662.09
Check	12/23/2021	Draft		Spectrum				249.98	370,412.11
Total First National Bank							41,469.16	18,355.70	370,412.11
TOTAL							41,469.16	18,355.70	370,412.11

7

10:01 AM

12/31/21

Accrual Basis

Town of Fairview
Transaction Detail By Account
July 2021 through June 2022

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Festival expense								
Check	07/13/2021	103437		FNB Commercial Credit ...	Credit card charges	32.51		32.51
Check	08/10/2021	103467		Briolive	Deposit for The Castaways f...	2,750.00		2,782.51
Check	08/10/2021	103469		FNB Commercial Credit ...	credit card payment	27.99		2,810.50
Bill	08/26/2021	08262021		McKensie Lorenz	Security for festival - voided...	0.00		2,810.50
Bill	09/09/2021	09092021		Michael J. Privette	Security for Music in the Park	90.00		2,900.50
Bill	09/10/2021	09102021		Ronald Thomas	Festival items	64.31		2,964.81
Check	09/14/2021	103491		Hometown Heroes	Parking for Music Festival	300.00		3,264.81
Check	09/14/2021	103492		FNB Commercial Credit ...	Credit card payment	266.88		3,531.69
Check	10/02/2021	103495		Chad Price	Music	500.00		4,031.69
Check	10/02/2021	103496		Rick Greene	Music	500.00		4,531.69
Check	10/02/2021	103498		Lee Ward	Music and DJ	1,600.00		6,131.69
Check	10/02/2021	103499		Union County Tractor Club	Festival parking	200.00		6,331.69
Check	10/02/2021	103500		Ryan Jacob Smith	Security for Festival	210.00		6,541.69
Bill	10/08/2021	127830		RCS, Inc.	Porta potty rental for festival	390.00		6,931.69
Check	10/12/2021	103519		FNB Commercial Credit ...	credit card payment	715.08		7,646.77
Check	10/12/2021	103520		Ground 40	Parking and games for Festi...	1,500.00		9,146.77
Check	10/12/2021	103521		Mike Medlin	Festival expense	105.65		9,252.42
Check	11/09/2021	103543		Larry Morris	Flyover for Fall Festival	250.00		9,502.42
Check	11/09/2021	103550		FNB Commercial Credit ...	Credit card payment	32.03		9,534.45
Bill	11/16/2021	11162021		Dylan T. Blythe	Security for Winter Festival	90.00		9,624.45
Bill	11/16/2021	11162021		James E. Murray	Security for Winter Festival	90.00		9,714.45
Bill	12/01/2021	12012021		Tracy Price-Ferguson	Reimburse expenses for Wi...	392.67		10,107.12
Bill	12/01/2021	45936		Austin Printing	Printing flyers for Winter Fe...	384.30		10,491.42
Bill	12/07/2021	12072021		Jeff Campagna	Santa for Winter festival	200.00		10,691.42
Bill	12/07/2021	12072021		Union County Antique Tr...	Tractor and trailer ride for F...	200.00		10,891.42
Check	12/14/2021	103585		Allison Plyler	Reimburse festival expenses	255.99		11,147.41
Check	12/14/2021	103586		John Biggers_	Reimburse Winter festival e...	656.34		11,803.75
Check	12/14/2021	103589		FNB Commercial Credit ...	Winter festival	151.17		11,954.92
Total Festival expense						11,954.92	0.00	11,954.92
TOTAL						11,954.92	0.00	11,954.92

10:01 AM

12/31/21

Accrual Basis

Town of Fairview
Transaction Detail By Account
 July 2021 through June 2022

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
Office expense								
Bill	07/05/2021	07052021		Teresa Clontz	Cleaning office	100.00		100.00
Check	07/13/2021	103436		WM Corporate Servi...	Monthly waste charge	111.10		211.10
Check	07/13/2021	103437		FNB Commercial Cr...	Credit card charges	13.93		225.03
Bill	08/02/2021	08022021		Teresa Clontz	Cleaning	100.00		325.03
Bill	08/02/2021	1496		Taylor's Landscapin...	Roundabout	210.00		535.03
Check	08/10/2021	Draft		Great American Fin...	Copier	165.33		700.36
Check	08/10/2021	103466		WM Corporate Servi...	Garbage service	111.10		811.46
Check	08/10/2021	103469		FNB Commercial Cr...	credit card payment	942.88		1,754.34
Deposit	08/13/2021			citizens	Ed's personal deposit 27...	0.00		1,754.34
Bill	08/24/2021	649541		Killingsworth Enviro...	Pest control	125.00		1,879.34
Bill	08/27/2021	1501		Taylor's Landscapin...	Roundabout	140.00		2,019.34
Bill	09/01/2021	0096526-473...		Waste Management	Garbage service	111.10		2,130.44
Bill	09/06/2021	09062021		Teresa Clontz	Cleaning	100.00		2,230.44
Bill	09/13/2021	09/13/2021		Ed Humphries	reimburse postage	12.60		2,243.04
Check	09/14/2021	103492		FNB Commercial Cr...	Credit card payment	1,253.34		3,496.38
Check	09/25/2021	Draft		Great American Fin...	copier	145.02		3,641.40
Bill	10/04/2021	1505		Taylor's Landscapin...	Roundabout maintenance	140.00		3,781.40
Bill	10/06/2021	10062021		Teresa Clontz		100.00		3,881.40
Check	10/12/2021	103518		WM Corporate Servi...	Garbage service	111.10		3,992.50
Check	10/12/2021	103519		FNB Commercial Cr...	credit card payment	283.12		4,275.62
Bill	10/19/2021	713176		Killingsworth Enviro...	Pest control	131.25		4,406.87
Check	10/25/2021	Draft		Great American Fin...	Copier	145.02		4,551.89
Bill	11/01/2021	1510		Taylor's Landscapin...	Round-about	140.00		4,691.89
Bill	11/02/2021	11022021		BB Haigler	Mowing back of town hall	100.00		4,791.89
Bill	11/05/2021	11052021		Teresa Clontz	Office cleaning	100.00		4,891.89
Check	11/09/2021	103545		WM Corporate Servi...	Waste management for d...	111.10		5,002.99
Check	11/09/2021	103550		FNB Commercial Cr...	Credit card payment	56.19		5,059.18
Check	11/25/2021	Draft		Great American Fin...	Copier	153.08		5,212.26
Bill	11/30/2021	1515		Taylor's Landscapin...	Round-a-bout	140.00		5,352.26
Bill	11/30/2021	1515		Taylor's Landscapin...	Gym area and ditch	850.00		6,202.26
Check	11/30/2021	Draft		Great American Fin...	Copier lease	149.01		6,351.27
Bill	12/01/2021	0104453-473...		Waste Management	Garbage	116.80		6,468.07
Bill	12/06/2021	12062021		Teresa Clontz	Cleaning town hall	100.00		6,568.07
Check	12/14/2021	103589		FNB Commercial Cr...	Pay credit card bill	69.67		6,637.74
Bill	12/16/2021	773846		Killingsworth Enviro...	Pest control	150.94		6,788.68
Total Office expense						6,788.68	0.00	6,788.68
TOTAL						6,788.68	0.00	6,788.68

9

10:02 AM

12/31/21

Accrual Basis

Town of Fairview
Transaction Detail By Account
 July 2021 through June 2022

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Park Maintenance							
Bill	08/02/2021	1496	Taylor's Landscaping...	Lawn maintenance	1,337.50		1,337.50
Bill	08/02/2021	1496	Taylor's Landscaping...	Top of Hill	200.00		1,537.50
Check	08/10/2021	103464	Jerry C. Clontz	Park supplies	82.07		1,619.57
Bill	08/27/2021	1501	Taylor's Landscaping...	Lawn maintenance	1,337.50		2,957.07
Bill	08/27/2021	1501	Taylor's Landscaping...	Top of hill at park	160.00		3,117.07
Check	09/14/2021	103493	Leon Whitley	Reimbursement m...	100.00		3,217.07
Check	09/14/2021	103494	Mike Medlin	Reimburse for mow...	100.00		3,317.07
Bill	10/04/2021	1505	Taylor's Landscaping...	Normal charge	1,337.50		4,654.57
Bill	10/04/2021	1505	Taylor's Landscaping...	Park extra mowing ...	470.00		5,124.57
Bill	10/27/2021	2021-2714	Carolina Recreation ...	2 bench frames an...	2,615.18		7,739.75
Bill	11/01/2021	1510	Taylor's Landscaping...	Lawn maintenance...	1,337.50		9,077.25
Bill	11/01/2021	1510	Taylor's Landscaping...	Top of hill mowing	160.00		9,237.25
Bill	11/01/2021	1510	Taylor's Landscaping...	Mowing highlighted...	405.00		9,642.25
Check	11/09/2021	103546	Jerry C. Clontz	Park supplies	203.43		9,845.68
Bill	11/30/2021	1515	Taylor's Landscaping...	Park and other are...	1,337.50		11,183.18
Bill	11/30/2021	1515	Taylor's Landscaping...	Tree top area	40.00		11,223.18
Bill	11/30/2021	1515	Taylor's Landscaping...	Highlighted areas	135.00		11,358.18
Total Park Maintenance					11,358.18	0.00	11,358.18
TOTAL					11,358.18	0.00	11,358.18

10

11

Totals for year
Homes 18
Necessary 24
pools 7
Fees \$14,570

FEES \$14,570

FUND BALANCE WORKSHEET 2021/2022

Beginning Spendable Fund Balance **\$370,434**
(as of 6/30/2021)

POLICY - Reserve in Spendable Fund Balance **\$200,000**

Spendable Fund Balance **\$170,434**
(as of 6/30/2021)

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
1	7/13/2021	Purchase of Town Hall	Fund balance	150,000.00
			New Spendable Fund Balance	20,434.00

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
			New Spendable Fund Balance	

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
			New Spendable Fund Balance	

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
			New Spendable Fund Balance	

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
			New Spendable Fund Balance	

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
			New Spendable Fund Balance	

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
			New Spendable Fund Balance	

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
			New Spendable Fund Balance	

AMENDMENT #	DATE	FOR	CREDIT TO ACCT.	AMOUNT
			New Spendable Fund Balance	



**Town of Fairview
Regular Town Council Meeting
December 14, 2021**

The following Council members were present: Mayor Phil Thomas, Jerry Clontz, Patricia Kindley, and Gary Wilfong. John Biggers was absent.

Others present: Melanie Cox, Town Attorney; Darrell Baucom, Financial Officer; Ed Humphries, Land Use Administrator/Deputy Clerk; Teresa Gregorius, Town Clerk and Spencer Thomas, Administrative Assistant

Agenda Changes

Mayor Thomas said he would delay Item #4 Piedmont Band Booster Sponsorship until the January meeting so that a representative of the band boosters can attend. Mayor Thomas added as Item #4 Christmas bonus for staff.

Approval of Agenda

Gary Wilfong made a motion to approve the agenda as amended. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Public Comments

None

Consent Agenda

- a) Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
- b) Land Use Report---*Report Accepted as Information*
- a) Fund Balance Worksheet 2021-2022 --- *Report Accepted as Information*
- b) Fairview Park Event November Draft Minutes (*Minutes Accepted as Information*)
- c) Fairview Park Facility Draft Minutes (*No November Meeting*)
- d) Planning Board November Draft Minutes (*Minutes Accepted as Information*)
- e) Approve Council Minutes for November 9, 2021
- f) Council meeting dates for 2022 and days town office close

Patricia Kindley made a motion to approve the consent agenda. Gary Wilfong seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Items of Business

Item 1: Swear in newly elected Council members Patricia Kindley and Jerry Clontz

Teresa Gregorius, Town Clerk swore in newly elected Council members Patricia Kindley and Jerry Clontz.

Item 2: Appoint and swear in Mayor Pro Tem

Mayor Thomas asked for nominations for Mayor Pro Tem. Patricia Kindley nominated Gary Wilfong. No other nominations were made.

Patricia Kindley made a motion to appoint Gary Wilfong Mayor Pro Tem. Jerry Clontz seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Mayor Thomas swore in Mr. Wilfong as Mayor Pro Tem.

Item 3: Presentation of 2020-2021 Town Audit

Deneal Bennett, J.B. Watson & Co., PLLC presented the 2020-2021 town audit to the Council. She highlighted and explained various sections and reported that it was a good audit. The Council discussed and thanked her for her work.

Item 4: Discuss/Approve Christmas Bonus for Staff

Patricia Kindley suggested that the town give a \$100 Christmas bonus to the staff.

Gary Wilfong made a motion give the town staff a \$100 Christmas bonus. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Council Comments

Patricia Kindley reported the results of the Holiday Lights Contest: Winner – Art & Gay Flowe; Honorary Mentions – Donnie & Victoria Breece, Brent & Carly Helms and John & Heather Regone. The Winter Festival was a great event.

Gary Wilfong thanked the Event Committee and Chairman Lisa Thomas for the very successful Winter Festival.

Jerry Clontz thanked Lisa Thomas and the Event Committee for the Winter Festival.

Mayor Thomas stated that the Winter Festival was great, and he received many positive comments and thanks for the town providing this event for the community. Mayor Thomas stated that the town is currently working with Union County Environmental regarding a solution

for the septic field needed for town hall. Mayor Thomas met with Scout Troop 601 to talk about the function of town government.

Jerry Clontz made a motion to adjourn. Patricia Kindley seconded the motion. Council members Clontz, Kindley and Wilfong voted yes (3-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Phil Thomas
Mayor

Approved this _____ day of _____, 2021

DRAFT

Renew
Temporary
Permit
#TP 14-037

Restructure/ Appoint Board of Adjustment

BOARD OF ADJUSTMENT

The present Board of Adjustment (BOA) was formed in 2009. The BOA has had two cases in the past 12 years. We would like to restructure the BOA. We are asking the Council to dissolve the current BOA and appoint a new one as shown on the chart on the following page. As you see, some of the Planning Board members also serve on the BOA with three new people. The new BOA will elect a chairperson and will meet at least once a year for training,

PLANNING BOARD

Chrisie
Black
Member

Mike
Medlin
Member

Josh
Presley
Member

Nancy
Randall
Chair

Doug
Buchanan
Member

Kelvin
Baucom
Member

Greg
Morgan
Member

Bill
Thomas
Alternate

Fred
Rogers
Alternate

BOARD OF ADJUSTMENT

Chrissie
Black
Member

Josh
Presley
Member

Bill
Riffle
Member

Doug
Buchanan
Member

David
Link
Member

Alex
Karakosta
Alternate

Jim
Brewer
Alternate

TOWN OF FAIRVIEW

Nomination for appointment to:

Planning and Zoning Board
(Board or Committee/Commission Name)

Name: Fred Rogers Date: 1-15-13

Home Address: 7616 Surri Lane Indian Trail NC 28079

Work Address: 14003 E. Indp Blvd Matthews NC 28104

Home Phone: 704-753-1363 Work Phone: 704-882-1173

Email Address: FredRog@MSN.com

Please list any government or non-profit board, committee or commission on which you currently serve: Matthews Rotary

Please list any particular experience or education which you feel qualifies you for the position: Banking & Finance 25 years

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? yes

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 25^{ce} years.

Please return this form to:

Mayor Elizabeth Long
117 West Highway 218
Monroe, NC 28110



Signature of Applicant

8/4/14 Mailed Newform

BOA



TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- ☒ Planning Board ☐ Fairview Park Facility Committee
☐ Fairview Park Event Committee

Name: Chrisie Black Date: 11/19/20

Home Address: 1210 Lester Mullis Road Indian Trail, NC 28079

Work Address: 100 Ashford Center N Atlanta, GA. 30338

Home Phone: 678-520-9539 Work Phone: 678-520-9539

Email Address: Chrisie.holland@hotmail.com

Please list any government or non-profit board, committee or commission on which you currently serve: N/A

Please list any particular experience or education which you feel qualifies you for the position: Been involved with Electric, Water, Gas industry for 15+ years. Associate's degree Business Management; Bachelor's degree Business Admin
Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? yes

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 1 1/2 years.

Chrisie Black
Signature of Applicant

Please return this form to:

Town Clerk
Town of Fairview
7516 Concord Highway
Monroe NC 28110
tgregorius@fairviewnc.gov

21

BOA

TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

☒ Planning Board

☐ Park & Rec Advisory Committee

☐ Festival Committee

☐ Social Media Committee

Name: JOSH PRESSLEY Date: 02 JAN 18

Home Address: 422 E HWY 218, MONROE, NC 28110

Work Address: 1069 BAYSHORE DR. ROCK HILL, SC

Home Phone: 803-517-5390 Work Phone: SAM2

Email Address: jpressley@jmcare.com

Please list any government or non-profit board, committee or commission on which you currently serve: _____

Please list any particular experience or education which you feel qualifies you for the position: NC LICENSED GENERAL CONTRACTOR

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? YES

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 1.5 years.

Please return this form to:

Town Clerk
Town of Fairview
7400 Concord Highway
Monroe NC 28110-6927

Signature of Applicant



BOA

TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- ☒ Planning Board ☐ Fairview Park Facility Committee
☐ Fairview Park Event Committee ☐ Social Media Committee

Name: WILLIAM RIFFLE Date: 11/16/21

Home Address: 7612 WATER OAK LANE, MONROE, NC 28110

Work Address: RETIRED

Home Phone: 704 461-6037 Work Phone: _____

Email Address: BILL.RIFFLE@EARTHLINK.NET

Please list any government or non-profit board, committee or commission on which you currently serve: PARK FACILITY COMMITTEE

Please list any particular experience or education which you feel qualifies you for the position: _____

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? YES

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 51 years.

William J. Riffle
Signature of Applicant

Please return this form to:

Town Clerk
Town of Fairview
7516 Concord Highway
Monroe NC 28110
tgregorius@fairviewnc.gov

BOA

TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- ☒ Planning Board ☐ Park & Rec Advisory Committee
☐ Festival Committee ☐ Social Media Committee

Name: Douglas Buchanan Date: 8-8-2016
Home Address: 513 Heritage View, Indian Trail / Fairview
Work Address: 513 Heritage View, Indian Trail / Fairview
Home Phone: 704-753-1160 Work Phone: 704-533-2327
Email Address: BuchananD95@yahoo.com

Please list any government or non-profit board, committee or commission on which you currently serve: None

Please list any particular experience or education which you feel qualifies you for the position: PSE Civil Engineering - 37 years of Experience

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? Yes

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 14 years.

Please return this form to:

Town Clerk
Town of Fairview
7400 Concord Highway
Monroe NC 28110-6927

[Signature]
Signature of Applicant



BOA

TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- ☐ Planning Board ☐ Fairview Park Facility Committee
☐ Fairview Park Event Committee ☐ Social Media Committee
☒ *Board of Adjustment*

Name: David Link Date: 12/30/2021

Home Address: 9801 Thornridge Dr., Indian Trail NC 28079

Work Address: _____

Home Phone: 704-517-0866 Work Phone: _____

Email Address: dlink248@gmail.com

Please list any government or non-profit board, committee or commission on which you currently serve: N/A

Please list any particular experience or education which you feel qualifies you for the position: BS-Business Administration, Owner, GH Solutions, LLC

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? Yes

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 24 years.

David M. Link
Signature of Applicant

Please return this form to:

Town Clerk
Town of Fairview
7516 Concord Highway
Monroe NC 28110
tgregorius@fairviewnc.gov



BOA

TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- ☐ Planning Board ☐ Fairview Park Facility Committee
☐ Fairview Park Event Committee ☐ Social Media Committee
☒ Board of Adjustment

Name: Jim BREWER Date: 1/4/2022

Home Address: 9800 TALLWOOD DRIVE, INDIAN TRAIL, NC 28079

Work Address: 1700 DICKERSON BLVD., MONROE, NC 28110

Home Phone: (704) 753-5009 Work Phone: (704) 290-3012

Email Address: jim.brewer@pnfp.com

Please list any government or non-profit board, committee or commission on which you currently serve: UC Community Health Services; United Way of Union County

Please list any particular experience or education which you feel qualifies you for the position: 41 YEARS OF COMMERCIAL (REAL ESTATE) BANKING

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? YES

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 26 years.

Jim Brewer
Signature of Applicant

Please return this form to:

Town Clerk
Town of Fairview
7516 Concord Highway
Monroe NC 28110
tgregorius@fairviewnc.gov

26



BOA

TOWN OF FAIRVIEW

Nomination for appointment to:
(check one)

- ☒ Planning Board ☐ Fairview Park Facility Committee
☐ Fairview Park Event Committee

Name: Alex Karakosta Date: 11/12/21

Home Address: 9316 Concord Highway, Indian Trail NC 28079

Work Address: 4391 Indian Trail Fairview Rd, Indian Trail NC 28079

Home Phone: 704 807 1865 Work Phone: 704 628 8012

Email Address: alex@anaturaldifference.com

Please list any government or non-profit board, committee or commission on which you currently serve: none

Please list any particular experience or education which you feel qualifies you for the position: degree in Financial Mathematics, small business owner

Faithful attendance at board meetings is a requirement. Would you be able to commit to this requirement? yes, I already attend all council meetings

Board, Committee or Commission appointments require that the individual be a current Town of Fairview resident.

I have been a resident of the Town of Fairview for 1 years.

Alex Karakosta
Signature of Applicant

Please return this form to:

Town Clerk
Town of Fairview
7516 Concord Highway
Monroe NC 28110
tgregorius@fairviewnc.gov

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**RULES OF PROCEDURE
FAIRVIEW BOARD OF ADJUSTMENT**

**TOWN OF FAIRVIEW
NORTH CAROLINA**

**ARTICLE I
Board of Adjustment**

- 1-1** The official name of the Board of Adjustment shall be the Fairview Board of Adjustment, hereafter referred to as the Board of Adjustment.
- 1-2** The Board of Adjustment shall be considered a "public body" and is subject to all rules and regulations for public bodies contained in North Carolina's Open Meetings regulations.

**ARTICLE II
Objective and Purpose**

- 2-1** The primary objective of the Board of Adjustment is to develop and maintain a continuing, cooperative planning program to benefit the people of the Town of Fairview.
- 2-2** The purposes of the Board of Adjustment are:
- (a) The Board of Adjustment shall hear and decide:
 - 1. Appeals from any order, decision, requirement, or interpretation made by the administrator, as provided in Section 91.
 - 2. Reserved
 - 3. Applications for variances, as provided in Sections 92 and 93.
 - 4. Any other matter the board is required to act upon by any other Town ordinance.
 - (b) The board may adopt rules and regulations governing its procedures and operations not inconsistent with the provisions of this ordinance.

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ARTICLE III

Membership

- 3-1** Members of the Board of Adjustment shall be appointed as provided for in Section 29 of the Town of Fairview Land Use Ordinance.
- 3-2** If a vacancy shall occur on the Board of Adjustment by reason of death, resignation, change of residence, or any other cause, it shall be filled by Town Council appointment for the duration of the unexpired term.

ARTICLE IV

Election Of Officers

- 4-1** A Chairman and Vice-Chairman shall be elected by the Board of Adjustment members. Each officer shall serve as set forth in Section 29 of the Town of Fairview Land Use Ordinance. Election of a Chairman and Vice-Chairman take place in accordance with Section 33 of the Town of Fairview Land Use Ordinance.
- 4-2** The Chairman shall preside at all meetings and hearings of the Board of Adjustment, appoint all standing and temporary committees, and have the duties normally conferred on such office. The Chairman shall have the privilege of discussing all before the Board of Adjustment.
- 4-3** In the event of the absence of both the Chairman and Vice-Chairman from a meeting of the Board of Adjustment, the members present may elect a temporary Chairman for that meeting and proceed with the order of business.
- 4-4** The Town Clerk shall keep a record of all business transacted at Board of Adjustment meetings. The Board of Adjustment minutes shall be of public record and shall be kept on file at Fairview Town Hall by the Town Clerk and available for inspection upon request.

ARTICLE V

Meetings

- 5-1** Regular meetings of the Board of Adjustment shall be held on the ^{Third} ~~Fourth~~ Tuesday of January of each year (and other meetings as needed) at 6:30 P.M. in the Fairview Town Hall. Each member shall be notified by mail or email of each regular meeting by the Town Clerk.

Whenever there is no business to come before the Board of Adjustment, or whenever so many members notify the Town Clerk or the Chairman of their inability to attend

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that a quorum will not be available, the Chairman may dispense with a regular meeting. In such cases, the Chairman, or other person so designated by the Chairman will endeavor to notify Board of Adjustment members of all meeting cancellations.

5-2 Special meetings may be called only by the Chairman, provided that at least forty-eight (48) hours' notice of time of such meeting shall be given to each member by the Town Clerk and all applicable open meeting law notification requirements are met. This notice shall be sufficient unless a longer time period would be needed due to Board of Adjustment notification requirements.

5-3 Four (4) members of the Board of Adjustment shall constitute a quorum. A quorum shall be present before any business is transacted.

The concurring vote of at least four-fifth's of the Board's regular membership shall be necessary to reverse any order, requirement, decision, or determination of the Administrator, to approve a variance or to decide in favor of the applicant on any other matter upon which the Board is required to act. No more than five (5) regular and alternate members may vote on any matter for which a public hearing was held. For the purposes of this subsection, vacant positions on the board and members who are disqualified from voting on a quasi-judicial matter shall not be considered 'members of the board' for calculation of the requisite supermajority if there are no qualified alternates available to take the place of such members (*revised 1/16/06*). Unless as otherwise specified, voting on procedural matters, which do not necessitate a public hearing, shall include all regular and alternate members in attendance. The Chairman shall be able to vote on any matter, including making and seconding a motion. Voting on any issue shall be done by a show of hands or by voice, as directed by the Chairman.

5-4 All regular and special meetings of the Board of Adjustment shall be open to the public. Public notice of all regular meetings shall be made by posting a Board of Adjustment agenda in a conspicuous location accessible to the general public at the Fairview Town Hall at least three (3) days prior to the meeting. The notice shall remain posted until the meeting has been concluded.

5-5 Members of the Board of Adjustment shall not commit themselves on any question scheduled to be considered, prior to the consideration of the matter at a duly authorized meeting. Board of Adjustment members may, however, discuss any case with any parties thereto prior to the meeting at which that case is to be reviewed for fact gathering purposes only. Further, Board of Adjustment members may receive and/or seek information pertaining to the case from any other Board of Adjustment member, the Town Clerk, or the Land Use Administrator prior to said Board of Adjustment meeting.

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ARTICLE VI Attendance

- 6-1** In order for the Board of Adjustment to carry out its duties and responsibilities, it is necessary for all members to regularly attend meetings. Any Board of Adjustment member may be removed by the Town Council for failure to attend meetings as provided for in Section 21 of the Town of Fairview Land Use Ordinance.

ARTICLE VII Order Of Business

- 7-1** The order of business at regular meetings shall be as follows:

- (a) Roll Call and Determination of Quorum
- (b) Approval of Previous Minutes
- (c) Public Comment
- (d) Committee Reports
- (e) Old Business
- (f) New Business
- (g) Adjournment

The Chairman shall have the authority to amend the order of business at any meeting.

- 7-2** Items of business at the regular meeting shall appear on the agenda. All items on the agenda shall have been presented to the Town Clerk at least ten (10) days prior to the regular meeting. Items not appearing on the agenda or submitted to the Town Clerk within ten (10) days of the regular meeting may only be considered for addition to the agenda by a unanimous vote of the Board of Adjustment members present.

ARTICLE VIII Conflict Of Interest

- 8-1** No member of the Board of Adjustment shall seek to influence a decision, participate in any action or cast a vote involving any matter that is before the Board of Adjustment, which may result in a private benefit to themselves, their immediate relatives or their business interest. A member may be excused from voting on a particular issue as set forth in Section 32 of the Fairview Land Use Ordinance.
- 8-2** Withdrawal from participation in any matter is necessary only in those specific cases in which a conflict arises. There shall be no attempt to exclude entire categories of considerations because of the business or profession with which a member is associated.

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**ARTICLE IX
Action By Board**

- 9-1** All actions of the Board of Adjustment shall have been put before the Board of Adjustment members in the form of a motion, duly seconded, and voted upon by all unexcused members present for a quorum.
- 9-2** The chairman may take part in all deliberations and vote on all issues. Only non-excused members present at the time a hearing is held and a vote is taken shall be eligible to vote.
- 9-3** It is the duty of all Board of Adjustment members present at a meeting to vote on all issues coming before the Board of Adjustment unless such member has been specifically excused from voting on an issue. Any non-excused member who abstains from voting shall be counted as having cast a "yes" vote.

**ARTICLE X
Adoption and Amendment**

- 10-1** These rules of procedure may be adopted by a majority vote of the Board of Adjustment membership.
- 10-2** These rules may, within the limits allowed by law, be amended at any time by an affirmative vote of a majority of the voting members of the Board of Adjustment, provided that such amendment be presented in writing at a regular or special meeting preceding the meeting at which the vote is taken.

ADOPTED

CHAIRMAN

TOWN CLERK

Amended

Discuss PHS Band Booster Sponsorship

Ashley Pyle
The Pride of Piedmont Marching Band
Piedmont Band Boosters of Piedmont High School
3006 Sikes Mill Rd.
Monroe, NC 28110
Ashleypyle70@gmail.com

Dear Sir or Ma'am:

My name is Ashley Pyle, and I am writing on behalf of Piedmont High School Pride of Piedmont marching band. The band at Piedmont High School has a long history of creating lifelong memories that help prepare students for life after high school. The motto that hangs in the band classroom is, "One Chance to Succeed and One Legacy to Leave". We believe marching band students develop a mental fortitude and work ethic that will serve them throughout their life. Students learn to work as a team and marching band may make them smarter. Playing music is hard enough but throw in marching to a different tempo to what you are playing, and students become multi-tasking pros. Our students get plenty of exercise, develop lifelong friendships and get a crash course in time management.

The average cost of a typical band season is approximately \$75,000. Some of the bigger expenses are the drill and music, props, flags, uniforms, transportation, and food. This is in addition to the maintaining and replenishing instruments. Unfortunately, we only receive a very small amount funding from the school system and rely on student band fees and donations from family and community members to fill the gap. We understand the band fee can be expensive and difficult to meet for some students especially given the pandemic. However, we never want a student to miss out on being in marching band because of an inability to pay which is why we have created a scholarship fund to supplement or fully cover band dues for certain students in need.

Please consider supporting our students by financially partnering with the Piedmont Band Boosters. The Piedmont Band Boosters is a 501c3 organization and all donations are tax deductible. You can also support the band program by purchasing Gold, Silver or Bronze level sponsorships. Please see the attached flyer for more information on sponsorships.

Please contact me at ashleypyle70@gmail.com if you feel led to support the Piedmont High School Band students financially with a donation or purchasing a sponsorship. You can also visit the band website at www.piedmontband.org.

Thank you so much for your kind consideration and we hope to hear from you soon.

Ashley Pyle

Ashley Pyle
Fundraising Chairperson, Piedmont Band Boosters



PRIDE OF PIEDMONT
MARCHING BAND

SPONSORSHIP OPPORTUNITIES

CONTACT MIKE WEEKS, PRESIDENT
PIEDMONT BAND BOOSTERS
MDWEEKS@WINDSTREAM.NET



GoldPaw Sponsor (\$1000 and above)

- Logo on band trailer (5"x5")*
- Company (or organization/individual) announced at home football games**
- Company (or organization/individual) listed in print programs**
- Company (or organization/individual) listed on Piedmont Band website**



SilverPaw Sponsor (\$500)

- Company (or organization/individual) announced at home football games**
- Company (or organization/individual) listed in print programs**
- Company (or organization/individual) listed on Piedmont Band website**



BronzePaw Sponsor (\$100)

- Company (or organization/individual) listed in print programs**
- Company (or organization/individual) listed on Piedmont Band website**

* Logos will remain for the life of the trailer wrap
(approx. 5+ years from original installation- Fall 2017)

** For one complete calendar year at time of payment

501C3

As a 501c3 booster club, all donations are tax deductible.
For more information about our award-winning band program:
<http://www.piedmontband.org/>

Discuss Future Park Plans